

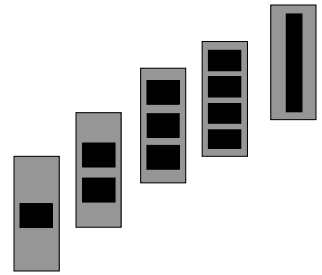


United States Army Warrant Officers Association Redstone Arsenal Chapter

“USAWOA 2004, 2007, 2009
OUTSTANDING CHAPTER OF THE YEAR”

www.redstonewarrants.com

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or the Department of Defense.”*



USAWOA Chapter # 0507

10 December 2010

Subject: Minutes of the Monthly Meeting, 8 December 2010

1. CALL TO ORDER: A regular meeting of the Redstone Arsenal Chapter # 0507 was called to order at the Redstone Officers & Civilians Club by the Chapter President, Mr. Johnnie Walters at 1145. Members and guests were welcomed. Mr. Walters led the assembly in the Pledge of Allegiance. Chapter Secretary, Johnie Keeter determined that a quorum was present with members and proxies.

The following members and guests were present (sign-in roster attached):

CW4 (Ret) Johnie Keeter	CW4 (Ret) Steve Seamen	CW4 (Ret) Max Bennett
CW4 (Ret) Eduardo Hope	CW3 (Ret) Gary Swearengin	CW4 (Ret) Ricky Cornelius
CW4 (Ret) Aniceto Bagley	CW5 (Ret) Mike Kelley	CW4 (Ret) Richard Christian
CW5 (Ret) Harry Hobbs	CW3 (Ret) Al Reed	CW4 (Ret) Bob Borden
CW4 (Ret) Johnnie Walters		

Bold indicates active USAWOA members.

2. READ MINUTES: The November 2010 Meeting Minutes were distributed through email to the membership. Minutes were read and accepted with change to Members Present. Al Reed present at the November meeting was added to the November Minutes.

3. READ TREASURER'S REPORT: The Chapter November-December 2010 Finance Report was presented by the Chapter Treasurer. Chapter Checking Account Balance is \$2,181.18 as of 7 December 2010. Report was approved by the members, subject to audit. Report will be distributed to all required recipients.

4. ANNOUNCEMENTS:

- a. Operation Christmas Bears
1200-1700, 11 December 2010, Cahaba Shrine Temple, Pulaski Pike, HSVL, AL
Volunteers needed for Set-up and outside events monitoring. Details emailed.
- b. Mentally Ill Veterans Dinner
1700-1900, 15 December 2010, American Legion Post 237, Drake Ave., HSVL, AL
Volunteers needed to greet and assist with dinner.

- c. Chapter Christmas Dinner
1800-2100, 16 December 2010, Max Bennett's House
103 Bay Pointe Ln., Madison, AL
Pot luck, bring your favorite Christmas dish, meat and soft drinks (mixer) provided.
RSVP to Chapter Secretary NLT 10 December.
- d. CASA Wheelchair Ramp Build
0700, 18 December 2010, Location TBA. Details/Directions will be emailed.
We will meet at Cracker Barrel, Drake Ave., HSVL, AL for Breakfast.
- e. North Alabama Veterans Fraternal Organizations Coalition (NAVFOC) Meeting
1730-1900, 5 January 2011, Veterans Museum, Airport Rd., HSVL, AL
Chapter President/Secretary to attend. All are invited and encouraged to attend.
- f. Next Chapter Meeting
1130-1300, 12 January 2011, ROCC, The Loft Room, RSA, AL
Check the Chapter website and your email for changes.

5. OFFICERS REPORT:

a. President's Report: (Mr. Johnnie Walters)

(1) Mr. Walters thanked all that assisted/attended the Veterans Day Parade on 11 November 2010. Chapter members, students, civilians perform as Parade Organizers/Marshalls and WAFF 48 Broadcast Announcer (Max Bennett). Parade Officials and attendees stated this was the best organized parade to date. Thanks for a job well done.

(2) Mr. Walters stated he had attended the 18 November, Redstone Arsenal Outstanding Performer Luncheon at the ROCC. Recognition was provided to the NCO of the Year, Soldier of the Year, AIT Platoon Sergeant of the Year, and Instructors (Warrant Officer, NCO, Civilian) of the Year. Mr. Walters presented a Chapter Certificate and \$100.00 check to the Warrant Officer Instructor of the Year and Chapter member, CW3 Clarissa A. Lewis. Invitation attached.

(3) Mr. Walters stated he had attended the Madison County Veterans Center Grand Opening on 19 November 2010.

(4) Mr. Walters and several Chapter members assisted with the Salute to the Military Thanksgiving Dinner held on 21 November 2010 at the ROCC. Mr. Walters stated he and the other members cut-up 73 turkeys. Thanksgiving meals were served to the Redstone Arsenal students/soldiers. Email and information sheets/schedule attached.

(5) Mr. Walters provided information (from the attached Agenda) for the 1 December NAVFOC Meeting held at the Veterans Museum. Mr. Max Bennett, former Chapter President was elected President of the NAVFOC for 2011.

(6) Mr. Walters attended/represented the Chapter at the Veterans Memorial Park groundbreaking on the morning of 7 December 2010. State and local officials were in attendance for this major event. Plans state the memorial will be complete for the official dedication on 11 November 2011. All that have not are encouraged to support the memorial with the purchase of Brick Paver(s). A link for the memorial is located on the Chapter website.

(7) Mr. Walters stated he, Mr. Bennett, Mr. Seamen, and Mr. Keeter attended the CASA Volunteers Recognition Luncheon on 7 December 2010. CASA provided a Chili(s) (with salad, bread and deserts) Lunch. Chapter members were thanked for their yearly CASA Projects support; Wheelchair Ramp builds, House Winterization and Christmas Gift delivery. Invitation attached.

(8) Mr. Walters thanked those members, family members and civilians that support the many Chapter events/activities. He further encouraged others to support these events as they can.

b. **Vice President's (Active Duty) Report: (CW5 Mike Weist) (Not Present.)**

(1) No report. TDY to California.

c. **Vice President's (Retiree Affairs) Report: (Ms. Vinita Hughes) (Not Present.)**

(1) No report.

d. **Secretary's Report: (Mr. Johnie Keeter)**

(1) Chapter Monthly Volunteer Hours Report:

- November 2010 Volunteer Statistics:
 - Event(s): (3) Veterans Day Parade. (11 Nov)
CASA Ramp Project. (13 Nov)
Salute to the Military. (21 Nov)
 - Volunteers: (73) Members, Students, Civilians, Youth
 - Volunteer Hours: (454) Hrs

(2) Chapter Memorabilia Status:

- WO Mouse Pads:
 - Sold: 0
 - On Hand: 5
- WO License Plates:
 - Sold: 0
 - On Hand: 43
- Warrant Officer Emblem Caps
 - Sold: 0
 - On Hand: 2 (1-has bad lettering)
- Chapter Polo Shirts:
 - Sold: 0
 - On Hand: 2 (SM)
- Chapter T-Shirts:
 - Sold: 2
 - On Hand: 24 (XL, LG, MD, SM)
- WO Rank Decals: (W1-W5)
 - Sold: 20 (Mail-26 Nov)
 - On Hand (W1-W5): 145

(3) Mr. Keeter thanked those that volunteered (sign-up schedule attached) for the 4 December 2010 Salvation Army Christmas Kettle Bell Ringing at the Wal-Mart on University Drive. Again this year, the feeling was it was a productive day for donations and the weather cooperated. Photos that were taken will be posted on the website. Door Kettle quantities have been requested but not received. Once received, Mr. Keeter will email them out.

(4) Mr. Keeter stated he had emailed to the members and USAWOA, the obituary (attached) for Chapter member Philip H. Stressel Sr. who passed away on 1 December 2010. A Sympathy card from the Chapter was mailed to the Stressel family by the Chapter Secretary.

(5) Mr. Keeter, with permission from Ms. Barbara Langford, ROCC placed the Chapter metal flags stand and flags (US and Chapter Warrant Officer) in our meeting room, The Loft Room. These will remain there and removed as needed for other events.

e. Treasurer's Report: (Mr. Rich Christian)

(1) Mr. Christian stated that the Chapters banking facility, Regions Bank, was still carrying Mr. Lee Hicks name and address on its records. He will contact the bank to see if they can change it to the Chapter's Treasurer's name and the Chapter Post Office box address. He will report back at the January meeting.

(2) Mr. Christian stated the annual NAVFOC Dues (\$50.00) are payable in January 2011, but the 2011 Chapter Budget (2010 Budget Line # 17) has not been submitted/approved yet, therefore, he needed an approval to pay the \$50.00 fee. A motion was made by Mr. Al Reed, seconded by Mr. Ricky Cornelius to pay the \$50.00 annual dues. Motion was voted and approved by the members. Mr. Christian will submit the check and Information sheet to the NAVFOC.

(3) Mr. Christian asked if the 2011 Chapter Budget was being worked yet. Mr. Keeter stated he had started marking the 2010 Budget up for submission to the Chapter President. The 2011 Chapter Budget should be ready for review before the January 2011 meeting and voting/approval at this meeting.

(4) Mr. Christian stated the Chapter Checks were almost exhausted and new ones should be ordered soon. He will inquire at the bank and on-line for a new design with the current information and Bank Routing Number for the best price. With no Chapter Budget authorization, a motion was made by Mr. Max Bennett, seconded by Mr. Gary Swearengin to authorize Mr. Christian up to \$125.00 for the purchase of Chapter Checks. Once complete, Mr. Christian will report back to the members with the design, amount purchased and the total cost.

6. COMMITTEE REPORTS:

a. Community Affairs: (Mr. Joe Shiver) (Not Present)

(1) Mr. Keeter, for Mr. Shiver stated our 13 November CASA Project (Ramp Build) was a success and thanked those that were there. Volunteers and photos are on the Chapter website.

(2) Mr. Keeter, for Mr. Shiver stated our next (and last for the year) CASA Project (Ramp Build) was scheduled for 18 December 2010. Details will be announced by email.

b. Entertainment: (Mr. Max Bennett)

(1) Mr. Bennett stated the Chapter Christmas dinner would be 16 December 2010, 1800-2100 at his house (103 Bay Pointe Ln., Madison, AL) this year because of Mr. Walters being in Germany. Announcement with details was emailed to the Chapter with RSVP NLT 10 December 2010. He requested all come and enjoy this festive time together.

c. Membership: (Mr. Johnie Keeter)

(1) USAWOA Membership renewal/overdue renewal reminder emails are being sent by the Chapter Secretary.

(2) Those desiring to join USAWOA, or renew their membership, can do so by calling USAWOA National at 1-800-587-2962.

d. 2010 USAWOA AMM: (1-5 November 2010): (Mr. Max Bennett)

(1) The decision was made by the members for the Chapter to host the 2010 USAWOA AMM, Mr. Bennett passed to the members that Committees would be established to start the process of hosting the AMM. Updates are as follows.

✓ Mr. Bennett, Mr. Shiver and Mr. Keeter visited the Huntsville Visitors Center for available information. Center will provide packets, banners for Mr. Keeter to take to the April Southeast Region Meeting.

✓ Mr. Keeter received the items from the Huntsville Visitors Center for the 19 April 2008 briefing to the Southeast Region Meeting attendees.

✓ Mr. Bennett has requested and obtained videos clips from the Huntsville Visitors Bureau, Huntsville Mayor, and Redstone Arsenal Commander. Video clips will be consolidated into 1 short presentation for Mr. Bennett's presentation at the October 2008 USAWOA AMM.

✓ Mr. Bennett attended the 2008 USAWOA AMM and presented a video and slide presentation to those present on our Chapter hosting the 2010 USAWOA AMM. The USAWOA BOD voted and the 2010 AMM was awarded to our Chapter. Planning and committee appointments will continue.

✓ Mr. Bennett provided a rough-draft proposed Agenda for review.

✓ Mr. Bennett stated he was donating monthly to the 2010 AMM Escrow Fund and encouraged others who could do so, to contribute also.

✓ Mr. Bennett and Mr. Keeter discussed the 2010 AMM with USAWOA National Vice-President, Mr. Pete Hill during his visit to Huntsville on 3 March 2009.

✓ Mr. Bennett and Mr. Keeter held a meeting with Ms. Carolyn Robinson, of the Marriott Hotel on 6 March to discuss details of the AMM and to obtain a cost estimate for holding the AMM there.

✓ Mr. Alan Ruzicka stated he will join Mr. Bennett in a monthly donation (allotment) to the Chapter for the 2010 AMM.

✓ Mr. Bennett and Mr. Keeter held a meeting with Ms. Patricia Hurston, of the Holiday Inn on 13 March 2009 to discuss details of the AMM and to obtain a cost estimate for holding the AMM there. Cost estimate was provided for consideration.

✓ Mr. Bennett held a meeting with Ms. B' Lisa King, of the Embassy Suites on 21 March 2009 to discuss details of the AMM and to obtain a cost estimate for holding the AMM there. Cost estimate was provided for consideration. Requested dates for the 2010 AMM will conflict with another agency at the Embassy Suites. Details are being worked.

✓ Cost Estimates for the Holiday Inn were provided to the Regional Director, Gene Perrino for discussion at the April BOD meeting.

✓ Because of the availability of the Embassy Suites, a request to USAWOA was submitted by the Chapter President to change the dates for the 2010 AMM from 18-22 October 2010 to 25-29 October 2010. Request was approved.

✓ Negotiations continue with Embassy Suites on hosting the 2010 AMM. A signed contract should be available in a couple of weeks.

✓ Mr. Bennett attended the 25 July 2009, Southeast Region Meeting and provided an update on the planning for the 2010 AMM.

✓ Visits to the Embassy Suites, Bridge Street Towne Center and city locations provided to the Southeast Region Director (Gene Perrino) and wife Kathy during their 5-6 September 2009 visit to Huntsville.

✓ Request for support/donation (possible \$4,000.00) has been sent to Lockheed-Martin for the 2010 USAWOA AMM.

✓ Mr. Bennett will contact the area Reserve Centers about the AMM and their participation.

✓ Mr. Bennett provided an update to the 2009 USAWOA AMM at Salt Lake City, UT.

✓ Notification from USAWOA National that the days for the 2010 AMM were changed from 25-09 October 2010 to 1-5 November 2010.

✓ Members emailed to join the 2010 AMM Email List and pledge their support for the event.

✓ Embassy Suites Contract signed by the Chapter President.

✓ Page and link added to the Chapter website for those interested in sponsorship of the 2010 AMM.

- ✓ Mr. Bennett attended the SE Region meeting on 30 January 2010 and provided an update presentation.
- ✓ Efforts continue by Mr. Ruzicka to obtain a small bus for use during the AMM. Final decision between small bus or large vans will be made at the July meeting.
- ✓ AMM DRAFT Business/Events Calendars forwarded to National/Region for review/comments. Comments received and are being reviewed/incorporated.
- ✓ AMM website being prepared by conferencesbysigma.com. Website will be fully functional by 1 June 2010.
- ✓ Chapter President presented a detailed brief at the Southeast Region meeting on 22 May 2010.
- ✓ AMM Information/Registration website www.redstonewarrants.webeasysite.us/ on-line as of 25 May 2010.
- ✓ A sponsorship check for \$1,000.00 was received from LogiCore "Readiness Accelerated". Chapter member, CW3 (Ret) Vinita Hughes is an employee of LogiCore and assisted with obtaining this sponsorship. A thank you letter will be sent from the Chapter President.
- ✓ Thank You Letter sent to LogiCore on 24 July.
- ✓ AMM Ball flyer (attached) sent to Ft. Campbell, KY. Flyer being sent to other post(s); Ft. Knox, KY, Ft. Benning, GA, Ft. Gilliam, GA, Ft. Gordon, GA, Ft. Stewart, GA, and Ft. Jackson, SC.
- ✓ Volunteers are needed to AMM Committee's requirement. Committee Sheets will be emailed for review and to solicit volunteers for positions.
- ✓ Mr. Al Reed, Golf Event Chairperson gave an update. Things are progressing well. Announcement/link has been placed on the AMM Registration site. Flyer with sign-up will be emailed.
- ✓ Southeast Region Meeting held at the Embassy Suites on 9 October 2010. Meeting included site(s) Suites and VBCC tour, visit to location the Ball band Relayer was playing and review final details for the upcoming AMM and Ball.
- ✓ The 2010 AMM and Awards Ceremony/Ball were held 1-5 November with great success. Thanks to all that were involved.
- ✓ All reports and photos will be available on the USAWOA website, AMM link.
 - The Final After Action and Financial Reports are due within 60 days (31 December 2010).

7. UNFINISHED BUSINESS:

- a. (Seamen/Walters) Kids to Love Building Shelves. Mr. Seamen stated that having helped with the Christmas Gifts project last year for Kids to Love, it was noted that shelving to store the many gifts/bags was lacking. Mr. Seamen asked if the Chapter was willing to assist in building shelving. After a discussion, it was agreed that Mr. Seamen would do further research on the type(s) and availability of materials to build the shelves. Mr. Johnnie Walter stated he had contact with an individual in Scottsboro that builds shelves (metal) for Wal-Mart that he would discuss this need with. Details will be discussed at our next meeting in December.
 - Mr. Walters stated he had received a call from his contact in Scottsboro informing him they may be able to support Kids To Love with shelves. Additional information; where the Kids To Love building is, what will the shelves be used for, type and how many shelves were needed. This information must be submitted on Kids To Love stationary and signed by a member from Kids To Love. Mr. Bennett, a board member of Kids To Love was asked to contact this company/individual with this information. Update action will be provided at our next meeting in January 2011.

8. NEW BUSINESS:

- a. (Seamen) PayPal for Memorabilia. Mr. Seamen asked, with additional Chapter Memorabilia available, would there be an interest in using PayPal for all Chapter memorabilia? Mr. Walters (Chapter President) asked Mr. Seamen, Mr. Bennett, Mr. Christian and Mr. Keeter to investigate and discuss a plan for this and report back at our January meeting.

b. (Reed) Operation Christmas Bears. Mr. Al Reed stated that he had cutout approximately 400 wooden bears for the upcoming Operation Christmas Bears event on 11 December. Wood was provided by the Redstone Arsenal Woodworking Shop. Mr. Reed provided 12 volunteer hours cutting and preparing the bears. Mr. Reed asked if the Chapter would take this annual project as a volunteer event. This action was deferred until our January 2011 meeting.

c. (Keeter) Chapter Meeting Location. Mr. Keeter provided our 2011 Monthly Meeting Schedule to the ROCC (Ms. Barbara Langford). Ms. Langford stated the ROCC will be closed in February through August for renovation. During this period our meetings must be held at a different location. Mr. Walters and Mr. Keeter will inquire at the Redstone Golf Course (The Links) about conducting our meetings there during the renovation. Details will be provided on our temporary meeting location once they are known.

9. ADJOURNMENT: With our business concluded, a motion was made by Mr. Max Bennett, seconded by Mr. Eduardo Hope, the meeting was adjourned at 1245.

JOHNIE M. KEETER SR.
CW4 (Ret), USA
Chapter Secretary

/S/
JOHNNIE L. WALTERS
CW4 (Ret), USA
Chapter President